



Following Jesus Christ, who transforms lives, we equip our community to love, serve and connect with dignity.

3300 Van Buren Street
Hudsonville, MI 49426
lovewm.org | (616) 662-3300

About Us: Love Your Neighbor is an energizing nonprofit that works to find ways to equip the community to love, serve and connect with dignity. Valuing grace and collaboration, we are always seeking new ways to work with others and stay curious. What drives us to show up to work each day is the belief that God is using the connections and relationships formed through this nonprofit to transform lives – all of our lives. Our core ministry supports local families struggling to make ends meet by providing holistic education, critical resources and peer support to reach their self-identified goals and thrive. If you want to join us in living out our values of grace, collaboration, dignity, openness and diligence, we'd love to meet you.

Position Title: Director of Relational Ministries

Reporting Relationship: The Director of Relational Ministries will report to the Executive Director.

Function: Provide leadership to the Relational Ministry team as they work to support and advocate for the under-resourced neighbors in our community.

Hours: Full time 40 hours, may include evening and/or weekend hours.

Responsibilities:

Life Skills Programs

- Responsible for all aspects of ensuring the successful participation of program participants in the Life Skills Program from initial inquiry through the steps they need to take to find spiritual, relational, and financial transformation.
- Actively pursue and participate in new ideas and vision for the growth and evolution of the Life Skills Program.
- Support the Life Skills Program Leader(s) and Program Coordinator(s) with scheduling volunteer teachers and mentors for the Life Skills Programs.
- Lead team to maintain a posture of bringing dignity to those seeking support.
- Lead Life Skills Program Leader(s) and Program Coordinator(s) as they strive to provide excellent case management to their assigned participants.
 - Provide weekly one-to-one meetings as a place to pray, support and problem solve.
 - Supervise BSW and RSST licensed staff in accordance with LARA (preferred).
- Lead the Relational Ministry Coordinator(s) as they support the LSP participants and special projects, and provide administrative support to the team.
 - Provide bi-weekly one-on-one supervision.



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- Support open communication with partnered church pantries and assist in troubleshooting when necessary.
- Lead the Connection Center Coordinator(s) as they train and support volunteers and provide care as the first touch with under-resourced neighbors.
 - Provide weekly one-to-one supervision.
 - Assist in the training, support, and empowerment of staff and volunteers for the Connection Center.
 - Support the maintenance of accurate records of Connection Center activity for routine reporting as requested.
 - Support Medical Transportation and Medical Equipment ministries.
- Lead the Food Pantry Coordinator(s) as they work with local churches and resources to provide weekly food to the families of the Life Skills Program.
 - Provide bi-weekly one-to-one supervision.
 - Assist in relationship building with local churches, suppliers, and volunteers.
- Participate in community or church events in an effort to grow the Life Skills Program and better the participant transformation opportunities.
- Facilitate connections of families to local churches.
- Train new Life Skills volunteers and support all volunteers.
- Ensure all pertinent information is recorded.

Training, Education and Outreach

- Focus on the growth of Love Your Neighbor ministries in the community, particularly growing and supporting partnerships with churches maintaining or seeking to have a Life Skills Program.
- Provide leadership to the execution of the Life Skills Program.
- Actively pursue innovation in the growth of other church partnerships in coordination with Community Engagement Department.
- Maintain active involvement with community leadership as appropriate.
- Provide training and education to the community, volunteers, and staff as requested.
- Grow and maintain relationships within the community that supports Love Your Neighbor and the Life Skills Program and Participants.

Qualifications

- A personal relationship with Jesus Christ that results in a life of obedience.
- (Preferred) Master's Degree in Social Work, psychology or related field
- Passion and ability to help people find wholeness (spiritually, physically, and emotionally) through biblical community.



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- Demonstrated ability to recruit, develop, and empower volunteer leaders in healthy ways which promote their spiritual growth.
- Preferred four years' experience in counseling, social work, or human service field.
- Preferred four years of proven ability to develop, lead, and motivate staff and volunteers.
- Excellent communication and listening skills – the ability to consistently encourage and support others.
- Strong logistical skills (attention to detail, ability to manage and prioritize multiple tasks concurrently, and objectively apply problem-solving skills).
- Strong organizational and technological abilities (specifically using Microsoft Suite and CRM).
- Self-directed, teachable spirit with a servant's heart for ministry.
- Committed to the mission and vision of Love Your Neighbor.
- The individual should understand and be willing to follow through as a Mandated Reporter.

Salary Range: \$60,000-\$70,000

To apply, please email your cover letter and resume to Jodi Cole Meyer: jodicm@lovewm.org