



Job Title

House Director - Boys Home

Lakeshore LifeWorks believes all youth who have aged out of foster care deserve the love and support, housing, and life skills needed to become independent and a successful part of our community. Since forming in 2013, we do this by providing safe housing, grace-filled relationships, along with using local resources to meet each youth where they are.

Summary

Provides direct assistance and guidance to 18 to 24-year-old youth who are transitioning between foster care and independence while living in Staff Supported Housing.

Responsibilities

- Serve as a role model to youth in residence by modeling responsible behaviors as required.
- Provide guidance in daily living skills, including household chores to youth.
- Monitor activities of youth to ensure their safety and wellbeing. Report non-compliance with home rules to the Program Director
- Maintain communication with youth to ensure adjustment to program expectations.
- Facilitate and /or participate in "house meetings" to review house rules, plan activities, or discuss other needs of the house/group.
- Participate in weekly goals meetings with each youth to assess progress and needs.
- Maintain adequate awareness of youth's activities to ensure the safety of the youth, other residents, staff, and the home are maintained.
- Report safety hazards and needed repairs within home and grounds to designated Case Manager or Supervisor.
- Adheres to professional standards of confidentiality at all times; protects the rights of clients and limits discussion regarding clients, staff, and organizational business to appropriate channels.
- Maintains the highest standards of ethical conduct and practice in day to day interaction with clients and the community
- Maintains openness to supervision through periodic meetings and consultation with immediate supervisor.

Duties

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3608 148TH AVE. HOLLAND MI 4942 CONTACT: CAREERS@LAKESHORELIFEWORKS.ORG

- On-Site from approximately 8 pm - 7:00 am daily (unless respite weekend)
- Work involves being accessible and available to advise residents in all aspects of the transition to adulthood including but not limited to; life skills, money management, faith, relationships, healthcare, hygiene, conflict resolution.
- This position involves being available for emergency situations and having the ability to consult with the Program Director when necessary. Ensure that the youth are abiding by the Lifeworks Structure and Safety aspects of the home.
- Meet with Program Director at least two times a month to ensure the quality of programming
- Maintains a group calendar to help organize resident' weekly appointments

Job Qualifications Education, Training, and Licensure/Certification

- High school diploma or equivalent required.
- Experience working with youth in this demographic
- Willingness to display compassion and sensitivity to youth.
- Ability to motivate others towards achieving goals
- Ability and willingness to relate to youth who are in transition from foster care or residential placement to independent living.
- Ability to deal with a variety of circumstances; ability to recognize the problem and respond and/or take appropriate action.
- Ability to work creatively and effectively in a team setting as well as independently with minimal supervision.
- Ability to effectively communicate with others on an interpersonal level.
- Ability to understand the cultural and socioeconomic characteristics of the youth served.
- Ability to guide youth in understanding and applying basic life management skills.
- Ability to deescalate confrontational response from the youth served.
- Ability to maintain the confidentiality of youth information
- Valid unrestricted driver's license with a good driving record

Note: This Job Description is a description of the typical duties of this position, and is not intended to be a comprehensive list of all duties. Job incumbents may be asked to perform other duties.

Compensation

- 30 hours/week
- Furnished 1-bedroom apartment/Utilities included
- Two weekends off per month
- 1 week of paid vacation per year
- Free Internet
- Free Laundry onsite
- Free Cell Phone
- Use of Staff Vehicle for LifeWorks involved transportation

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