



Houseparent Job Description

Houseparent are called of God, committed to serve, willing to work to create a Godly Christian home atmosphere, firm but loving in relationships, realizing many will come with problems associated with men, authority figures, and deep hurts.

Housefather and Housemother Considerations

- Must give a commitment through the end of June. Move out will occur during July.
- Are able to have guests in the home.
- Can attend the church of their choice.
- Are expected to pay for personal phone, as well as the purchase of personal items including bathroom supplies, snack items, pop...
- Able to take off 16 hours per month. These hours off must be scheduled in advance.

House Father:

- The house father is able to work full time or attend school as long as there is time for household interaction.
- The house father will follow the policy regarding males being in the home with any other residents.

House Mother:

- The house mother should be available to help the residents when need. She should be able to provide a loving Christ centered environment for everyone who enters the home. Outside volunteer/work/school hours are possible, yet require Executive Director approval.

Houseparent Responsibilities

- Provide spiritual leadership to young women and hold devotions each weekday.
- Maintain upkeep on the house and yard. Request household repairs as needed.
- Maintain a comfortable and clean house, with the assistance of the residents and family
- Plan and supervise preparation of well-balanced meals.
- Schedule various activities at the Home, including responsibilities as well as special programs.
- Help the women meet appointments and other responsibilities. Know where each woman is when the woman is outside the home.
- Help monitor leisure time activities, including monitoring of TV, music, phone calls, computer usage and visitation.
- Set an example of loving Christian men and women, Men being able to guide and direct in a family situation. Women being able to respond to that direction.
- Assist each woman in developing her gifts and talents by recognizing such gifts and lending encouragement and praise.
- Encourage a wholesome, constructive attitude toward school (if applicable) assisting with studies as needed.
- When applicable, maintain necessary contact with teachers, seek tutorial help as needed, and attend school functions.
- Maintain as nearly as possible a Christian environment that is joyful, relaxing and peaceful.
- Will make oneself available to residents.

- Try to be aware of each woman's emotional needs; work to help them enter in the activities of the home and improve their self image.
- Enforce family guidelines and discipline in a loving manner.
- Set up and maintain work schedules geared to running an efficient home.
- Assign daily household duties to all women in order to maintain a comfortable home.
- Budget for monthly allowance of food/entertainment. Turn in receipts to the Program Coordinator
- Be willing to minister to boyfriends and/or fathers, as opportunities arise.

Other duties include:

- Attend a meeting with house manager to review the progress of the residents
- Take residents to the YMCA twice a week
- Attend a second interview with applicants. Pray for the applicant both together and individually.
- Report to House manager of any resident updates
- Use conflict resolution guidelines regularly at the house meeting.
- Grocery shop with residents and teach how to plan ahead and budget for meal planning.
- Maintain the yard, garden, brush, landscaping, and snow removal of sidewalks
- Fully engage in efforts to grow and expand the ministry through participation in events, prayer meetings, fundraisers, and opportunities to tour or talk to individuals or organizations.