

LLPP Providence Assistant Director



Lakeshore Little People's Place, a multi-site Christian licensed child care center, is hiring an Assistant Director for our Providence location. The ideal applicant will have previous experience in early childhood, the ability to direct and lead a child care center, strong management and communication skills, and the ability to multi-task.

This position will be responsible for supporting the overall daily operations of a child care center, which includes 35 staff, 8 classrooms (Infant through School-Age) and over 100 families. This position reports to the Operations Director and is also responsible for working directly with the Site Director. Pay is dependent on education and experience.

Please visit our website at lpp.org to learn more about our program, curriculum, leadership team, and values. Please see below for qualifications, to determine if embarking on this new adventure and leadership role is one you feel called to do!



Qualifications

- Display your daily walk with the Lord, as is evident in your actions and relationships
- Be able to actively engage in positive communication and interaction with parents, staff, and children
- Proficient with computers and technology
- Be at least 21 years of age
- Meet all child care licensing requirements for a program director or willing to obtain (*minimum* requirement is a valid CDA, 18 semester hours in early childhood or child development coursework, plus 6 months' experience working with children)
- Complete a comprehensive background clearance check
- Provide a negative TB test
- Be available to work M-F, as this is a full-time 40 hour/week position offered with benefits

Resumes and/or letters of interest may kindly be submitted to Colleen Walters at lpp.executivedirector@gmail.com or you may respond via the job posting on Indeed.

Position will remain open until filled.

Thank you.